



Spring Grove School

EYFS

Use of Mobile Phones and Cameras

Staff may bring mobile phones into the department but should be aware that they are responsible for their own behaviour regarding the use of mobile phones and should avoid putting themselves into compromising situations, which could be misinterpreted and lead to potential allegations. Mobile phones should be kept out of reach of children. Personal use of mobile phones is limited to lunch and/or tea breaks. Should staff need to take a call on their mobile they should do so in a room away from any children. Under no circumstances should mobile phones be used in toilets, changing room, nappy changing areas and sleeping areas.

Recording, taking and sharing of images, videos and audio on any mobile phone is not permitted.

Class Camera/Ipad

Photographs, video and audio recordings of the children should be taken on the class camera or ipad and any printing of photographs etc must be carried out on the premises.

Carol Clarke
Head of Early Years
October 2014