



# Spring Grove School

## EYFS

### **SUPERVISION OF EYFS PUPILS THROUGHOUT THE SCHOOL DAY**

We maintain the highest possible security of our buildings to ensure that each child is safely cared for during their time with us.

#### **PROCEDURES**

##### *Children's personal safety*

- We ensure all employed staff have been checked for criminal records by an enhanced disclosure from the DBS
- Adults do not normally supervise children on their own
- All children are supervised by adults at all times
- Whenever children are on the premises at least two adults are present
- We carry out risk assessment to ensure children are not made vulnerable within any part of our premises, nor by any activity

##### *Security*

- Systems are in place for the safe arrival and departure of children
- The times of the children's arrivals and departures are recorded
- The arrival and departure of adults are recorded
- Our systems prevent unauthorised access to our buildings
- Our systems prevent children from leaving our buildings unnoticed
- The personal possessions of staff and volunteers are securely stored during sessions

Carol Clarke  
Head of Early Years  
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